Carbon Reduction Plan

Supplier Name: **4Sight Communications**

Company Registration Number: **08160359**

Published Date: **June 2024**

Commitment to Achieving Net Zero

4Sight Communications is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured. We have chosen our baseline year to be January 2022 to December 2022.

Baseline Year: January 2022 to December 2022

Additional details relating to the Baseline Emissions calculations:

We had previously set a baseline year during 2021 but following review of Covid-19 impacts and improved methodologies around data collection, it was deemed 2022 was a more accurate depiction of our normal operating emissions.

Our 2022 baseline was updated whilst completing our 2023 measurement in line with improved spend-based emissions estimation figures and the inclusion of all fuel & energy related emissions.

Upstream transportation and distribution emissions linked to the delivery of hardware to customers are associated with business travel and rapidly declining as we transition to cloud-based solutions. Emissions from the transportation and distribution of hardware from suppliers to 4Sight Communications are accounted for within spend-based emissions factors used to calculate purchased goods and services emissions. 4Sight Communications has no relevant downstream transportation and distribution emissions.

Emissions	Total (tCO2e)
Scope 1	4.322
Scope 2*	Market-based: 0.000 Location-based: 4.488
Scope 3 including: ▪ Purchased goods & services ▪ Capital goods ▪ Fuel & energy related services ▪ Upstream transportation and distribution ▪ Waste generated in operations ▪ Business Travel ▪ Employee commuting ▪ Downstream transportation and distribution	78.339
Total Emissions	Market-based: 82.661 Location-based: 87.149

*Purchased electricity can be measured in two ways. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice). A market-based method therefore takes into account the purchase of electricity via a verified 100% renewable energy tariff, bringing emissions to zero. We have chosen to base our Net Zero target on a market-based methodology.

Our total emissions equate to a Carbon Intensity Metric of **2.952 tCO$_2$e per full-time employee equivalent** (FTE) based on **28** FTEs during the baseline period (using market-based emissions).
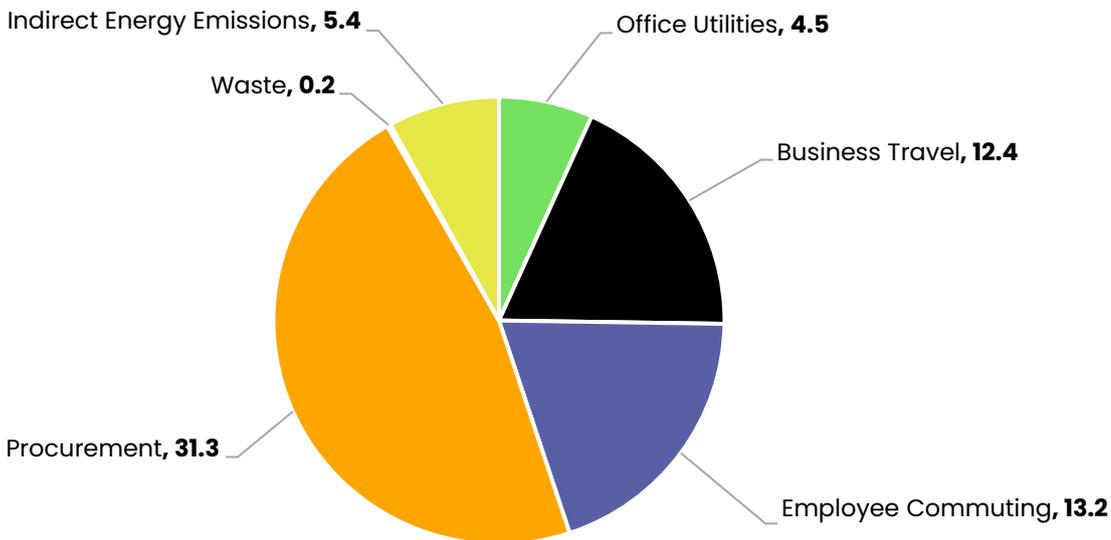
Current Emissions Reporting

Our current reporting year aligns with the methodologies and details provided above in regard to our baseline measurement.

Emissions	Total (tCO2e)
Scope 1	4.508
Scope 2	Market-based: 0.000 Location-based: 2.948
Scope 3 including: ▪ Purchased goods & services ▪ Capital goods ▪ Fuel & energy related services ▪ Upstream transportation and distribution ▪ Waste generated in operations ▪ Business Travel ▪ Employee commuting ▪ Downstream transportation and distribution	62.385
Total Emissions	Market-based: 66.894 Location-based: 69.841

Our total emissions equate to a Carbon Intensity Metric of **2.478 tCO$_2$e per full-time employee equivalent** (FTE) based on **27** FTEs during the measurement period (using market-based emissions).

Emissions by Category (tCO2e)

- Indirect Energy Emissions, **5.4**
- Waste, **0.2**
- Office Utilities, **4.5**
- Business Travel, **12.4**
- Employee Commuting, **13.2**
- Procurement, **31.3**

Emissions Reduction Targets

4Sight Communications is committed to achieving Net Zero by 2030.

To achieve Net Zero we will need to reduce our absolute emissions by 90% from our baseline year and offset any residual emissions. To track our progress towards our long-term Net Zero target, we have also set some near-term targets to 2030.

Our near-term targets:

- Reduce our Scope 1 & 2 emissions to zero by 2030.
- Reduce our Scope 3 emissions by 30% from our baseline year by 2025.
- Reduce our Scope 3 emissions by a further 60% from our baseline year by 2030.

Our long-term targets:

- Reduce our total market-based emissions (scope 1, 2 and 3) by at least 90% by 2030.
- Neutralise any residual emissions using verified carbon offsets.

Progress against and reductions necessary to meet these targets can be seen in the graph below:
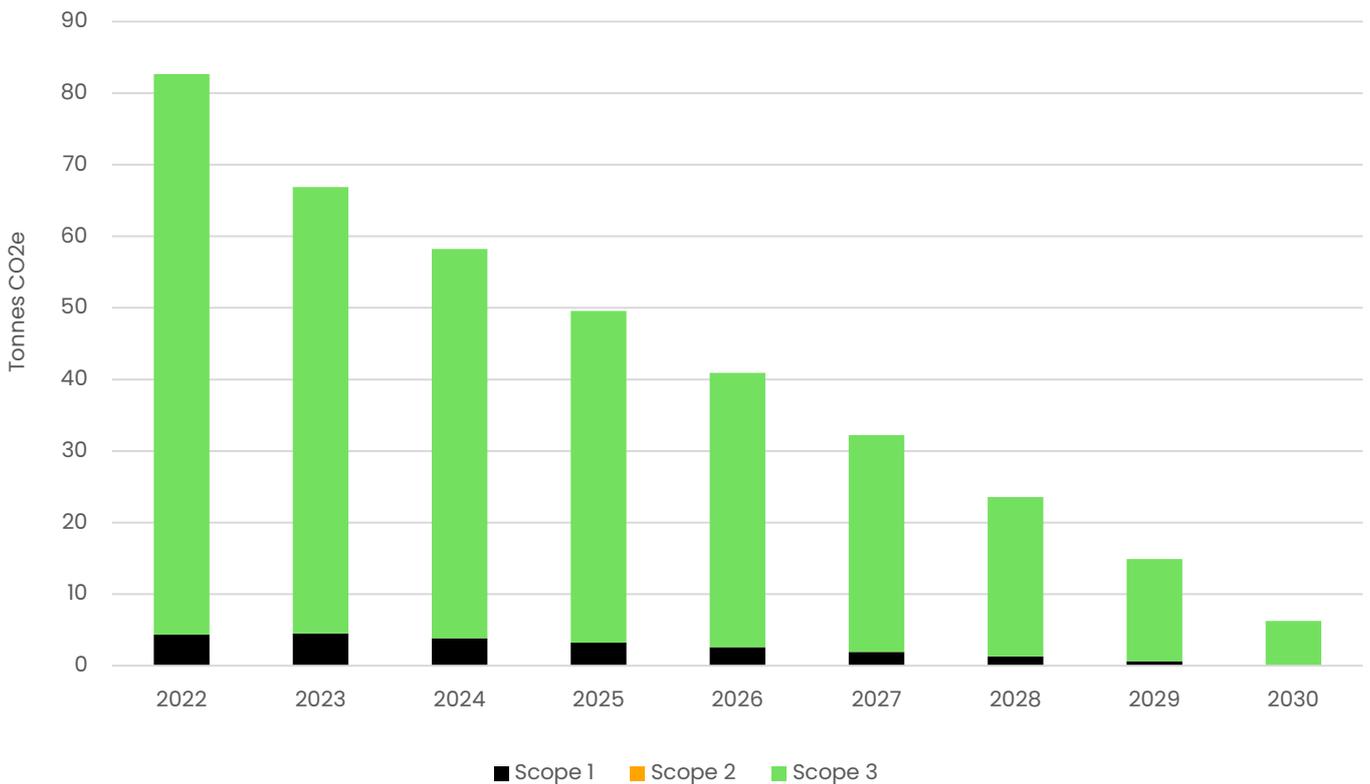
Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since we began measuring our emissions in 2021.

Activity	Completion Year	Scope
Commit to measuring carbon footprint of business activities year on year to gain an understanding of pinch points and regularly be making efficient and direct improvements to reduce these emissions. Appointed Positive Planet to support with calculating baseline carbon footprint and reduction recommendations.	2022	**1, 2, 3**
Committed to the procurement of a 100% renewable energy tariff to ensure scope 2 market-based emissions remain at zero.	Pre 2021	**2**
We have appointed a point person within the company to lead on the roll out of sustainability initiatives and continually educate employees via email by providing information around the benefits of energy efficient office and homeworking habits in addition to renewable home energy tariffs.	2023	**3**
Two 4Sight employees have now engaged in our cycle to work scheme.	2023	**3**

Future Carbon Reduction Plans

In the future we hope to implement further measures such as:

REDUCTION PLANS – Scope 1 & Scope 2			
Activity No.	**Activity**	**Target Date**	**Category**
1	Ask the landlord to consider low-cost options such as reducing the boiler temperature and adding heat & solar control reflective window sheets. Consider enquiring about larger cost management (where appropriate) such as an efficient boiler system. Consider moving to premises without gas heating for 100% reduction in Scope 1 stationary combustion emissions.	2030	Stationary Combustion
2	Total location-based electricity emissions (National Grid energy mix) are still 2.9487 tCO2e so there is an opportunity to reduce energy use. Where possible implement, or encourage the landlord to implement, energy efficiency measures to reduce the overall amount of electricity consumed at sites. Optimise operational procedures and implement energy management systems (such as ISO 14001). Examples of reduction measures include upgrading lighting to LED's, introducing more sensor lighting, installing timers on sockets/equipment. Also review and renew inefficient equipment (when at end of life), and actively consider the energy efficiency of equipment when new purchases are required (e.g. laptops, handsets). Invite colleagues from different teams to openly explore challenges and barriers to collaboratively find solutions for reduction.	2025	Purchased Electricity
3	We will implement behaviour change initiatives within the workplace for reduction of emissions, including clear messaging for turning off lights, monitors, computers, and other electrical appliances where appropriate. Once established we will assign roles and responsibilities to Green Team members.	2025	Purchased Electricity, Energy Activity

Based upon the above completed and planned initiatives, it is projected that Scope 1 & 2 carbon emissions will decrease to **0 tCO₂e** by 2030.

We also aim to implement the further initiatives below to reduce Scope 3 emissions:

Activity No.	Activity	Target Date	Category
REDUCTION PLANS – Scope 3			
1	Review the efficiency of our IT equipment / technology with a view to reducing energy consumption and/or switching to sustainable partners where possible. Continue to explore cloud-based options to reduce use of outdated technology and/or data servers.	Ongoing	Purchased Goods & Services
2	Review our marketing activity with a view to reducing emissions through waste (physical and digital). Engage with external marketing partners to measure their footprint and ascertain their sustainability goals and achievements. This will allow us to track reduced emissions rather than using spend-based emissions factors, with which it is not possible to track the reduction activities of partners.	2024	Operational Waste, Purchased Goods & Services
3	Communicate our sustainability goals and achievements with providers of professional services, including consultants, and perform a review of their own credentials Implement a Sustainable Procurement Policy. Encourage suppliers to adopt sustainable practices and improve their own carbon footprint through supplier engagement, procurement policies and contracts, and monitoring reporting mechanisms. Commit to a Sustainability Audit or Survey to request further information regarding credentials – Plan to send these to the Top 10/20 suppliers by spend. This data collection will support reduction journey by gathering important data for year two measurement & encourage supply chain integration towards Net Zero. Complete this audit within Two Phases : 1. Identify suppliers for engagement. 2. Formulate and collect data (survey/scoring) Once completed prioritise suppliers with lower carbon footprints as part of the above phased approach. This may also involve purchasing second hand/refurbished (furniture, IT equipment) and extending the lifespan of purchased items. Develop and monitor procurement policy for all new suppliers to align to Net Zero goals.	2024 - 2027	Purchased Goods & Services
4	Develop and implement a Sustainable Travel Policy to support environmental impact of choices when travelling, staying in hotels and commuting. The priorities within this policy will support active travel and low emission travel options where appropriate. Monitor and consider alternatives to air-based travel as a priority and commit to offering support to workforce with options for active travel schemes; such as bike to work or car sharing opportunities. Utilise the emissions travel hierarchy: ▪ Digital communication ▪ Walking & wellbeing	2024	Business Travel, Commuting

	▪ Cycling ▪ Public and shared transport ▪ Public and shared EV's and car sharing ▪ ICE vehicles and car sharing ▪ Air Travel Consider creative ways to engage and support the workforce to influence change.		

Based upon the above completed and planned initiatives, it is projected that (as a minimum) Scope 3 carbon emissions will further decrease over the next seven years from our baseline measurement of **82.661** tCO_2e to **8.266** tCO_2e by 2030. This is a reduction of **90**% and will mean we have achieved our Net Zero target.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Management Plan has been reviewed and approved by 4Sight Communication's Executive Team.

Signed on behalf of 4Sight Communications

Simon Turner

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Name: Simon Turner

Position: Managing Director, 4Sight Communications Ltd

Date: 18/06/2024

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[1] https://ghgprotocol.org/corporate-standard

[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[3] https://ghgprotocol.org/corporate-value-chain-scope-3-standard